

November 2021

STUDENT EXCHANGE SCHOLARSHIPS FOR THE 2022 - 2023 ACADEMIC YEAR

The Hebrew University's Student Exchange Program offers BA, MA and PhD students scholarships for one semester of study (unless otherwise stated) at leading institutions around the world (excluding Australia).

Registration for the exchange program is via the online "“Mobility On Line” system". Details about the registration process can be found below.

In the portal, students can find the institutions available for exchange studies, conditions, requirements, and important and informative information about the student exchange programs in various institutions.

The portal search is by selection of different criteria (by country, institution, program, field of study and more).

It is important to pay special attention to the following information:

- o List of courses offered and the language of instruction.
- o Language admission requirements to the institution (TOEFL, IELTS etc.).

- o Costs of travel and living at the destination of choice.
- o Dates of the academic calendar, in particular note the start date of fall/winter semester and start date of spring/summer semester at the institutions of interest.
- o There are institutions in Europe that are offered both in the bilateral agreements track and as part of the Erasmus program - pay attention when specifying your preferences.
- o The scholarship period for scholarships awarded by the Erasmus + program is determined by the host institution.

APPLYING TO PARTICIPATE IN THE STUDENT EXCHANGE PROGRAM

Students who wish to participate in the student exchange program must submit their application to the International Office in accordance with the instructions below.

After an internal selection process, the Hebrew University will nominate the selected students as candidates to the host universities, who then perform their own selection procedures. Confirmation of final acceptance to the student exchange program **will be given by the host institution.**

A. ELIGIBILITY FOR SUBMISSION OF APPLICATION

- A bachelor's degree student in the second or third year of bachelor's degree - provided that the student has a minimum of 10 credit units remaining in the 2022/2023 academic year.

- A third-year student bachelor's degree student who plans to enroll in a master's degree in the 2022/2023 academic year - subject to approval by the relevant department, in advance.
- A master's degree student in the 2021/2022 academic year - subject to approval by the relevant department, in advance.
- Doctoral candidates at various stages.
- The student must have a general GPA of 80 or above.

B. ACADEMIC REQUIREMENTS FOR CANDIDATES WHO PASSED THE INTRA-UNIVERSITY EVALUATION PROCESS

- Students who apply for exchange studies at institutions in which the language of instruction is English may be required to meet a threshold score on the TOEFL/IELTS exam. Please carefully check each institution's language requirements. There is no need to take the TOEFL/IELTS test prior to acceptance for exchange by the Hebrew University.

Important to note that there may be a very limited period of time from receipt of our notification of your acceptance to the program and the date on which you will be required to submit a TOEFL/IELTS test certificate to the host institution – please be prepared.

- At institutions in which the language of instruction is not English, knowledge of the local language of instruction is a prerequisite for acceptance into the program. Contact the [Language Studies Unit](#) in the Faculty of Humanities and sign the Certification of Language Proficiency form as required (see the form in the "Mobility On Line" system).



- Students accepted for study in the student exchange program **must receive academic approval for the courses that they intend to study abroad from the Office of Academic Affairs/International Coordinator in home faculty unit prior to departure for student exchange study.**
- Bachelor's degree students are obligated to study a **minimum** of 10 credit units and up to a **maximum** of 20 credit units (in the non-experimental sciences) or 25 credit units (in the experimental sciences) at the host institution. The student will receive recognition for these units on their transcript as "study abroad."
- Master's degree students are required to study up to a **maximum** of 10 credit units, subject to confirmation from the student's advisor/counselor of the contribution that participation in the student exchange will make to the student's education/ research.
- Studies carried out during the academic exchange **will not be considered** degree studies at the host university.

C . COSTS AND SCHOLARSHIPS

- A student who is accepted to participate in the student exchange program will be registered **in advance** at the Hebrew University and will be charged tuition **[in accordance with the rules](#)** .
- All participants in the exchange program are exempt from the host institution tuition.
- Students will receive a one-time grant from the International Office and/or scholarships granted by certain institutions as specified in the online system.



D. GUIDELINES FOR SUBMISSION OF CANDIDACY

Prior to application:

- Please read carefully all information provided in the various university information pages (via the links in the “Mobility On Line” system).
- Please carefully evaluate all of considerations involved in deciding to study abroad (including study/personal/employment/financial/health etc.).
- You may select **up to 3 institutions** at which you are interested in for exchange studies (in descending order of priority). These 3 choices can include both institutions from the bilateral track as well as institutions in the Erasmus+ track.
- Special/Exceptional Applications - Please indicate and specify in the “Mobility On Line” system in the appropriate field the essence of the request. If necessary, the request will be forwarded to the Exceptions Committee.
- Students who wish to select the University of California as one of their choices should see the specific instructions below.



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YOU CAN SUBMIT YOUR APPLICATION FOR PARTICIPATION IN THE STUDENT EXCHANGE PROGRAM ONLINE THROUGH THE “MOBILITY ON-LINE” SYSTEM:

[Search Portal](#) | [Application Form](#) | [Guidelines for Application](#)

[Guidelines for Using the Portal](#)**

If you have technical questions about the online application process, please contact the help desk at the following emails: liatg@savion.huji.ac.il and outgoing@savion.huji.ac.il

- **In the online form please complete the required information:**

- Personal details.
- Choice of up to three educational institutions.
- Preliminary choice of courses at each selected institution.

Please attach the following documents to your application:

- Curriculum Vitae (CV, in English).
- Academic Grade Transcripts in Hebrew and English.



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- **In Hebrew** (please print out from the “Media Ishi” - personal information website, a general grade average for all years of study at the University, for all degrees).
- And **in English** (obtain an official grade transcript from the faculty office).
 - A separate Letter of Motivation for each selected institution (**in English**). Please describe the reasons for selection of the institution/s, while addressing the relationship between the curriculum offered at the foreign institution and students’ current and/or future academic studies, and the courses specified in the application form, language study/multiculturalism etc.
 - At institutions at which English is not the language of instruction, knowledge of the local language is a prerequisite for admission to the program. Students must contact the Language Studies Unit in the Humanities Faculty and sign a form certifying knowledge of the required language (the form is available on the “Mobility On Line” system), in accordance with the language required at the selected institution.
 - **For master’s degree and doctoral students only** – Please attach a letter of recommendation (in English) from a university faculty member addressed “To Whom It May Concern.” The letter will be directly transmitted to the International Office in accordance with the instructions in the application website.

- **SPECIAL INSTRUCTIONS FOR STUDENTS APPLYING FOR THE UNIVERSITY OF CALIFORNIA (UC)**

The UC is a network of nine institutions in California, USA. Each campus has a different and unique character. On the online application form, you should select the University of California as one institution (one option) out of the three institutions at which



you wish to study as part of the student exchange program. On the course details screen pertaining to UC, you can select up to three UC Campuses. Please select up to 15 courses- 5 courses for each UC campus requested.

Please note that the UC Berkeley and UCLA campuses are very popular, and competition for places at these campuses is difficult. In addition, the final placement to a campus is carried out by UC, and there is no guarantee that the student will be admitted to study at the campus that they ranked as their first choice.

Prepare one letter of motivation for UC relating to all three campuses at which you wish to study.

E . EVALUATION

After the closing of the application period, all complete applications will be forwarded to the faculty/university committee for evaluation and decisions.

Compliance with the conditions specified for applying does not mean automatic acceptance in the exchange programs. As mentioned above, **the final approval for participation in the student exchange program will be granted by the host institution.**



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F. ACCEPTANCE

The results of the evaluation process will be conveyed to the candidates at the conclusion of the evaluation process, at the end of January.

Successful candidate must confirm to the HUJI International Office their participation in the student exchange program within 5 days of receiving their allocation.

**Failure to approve participation in the exchange program will be considered a waiver of the allocation, and the place will be transferred to additional candidates.

G. ADDITIONAL INFORMATION

[International Office Website.](#)

For any additional questions please feel free to contact:

Liat Gabay liatg@savion.huji.ac.il - for destinations in Europe

Daniella Faktorovich outgoing@savion.huji.ac.il - for destinations outside Europe

DEADLINE FOR APPLICATIONS: SUNDAY, 28 NOVEMBER 2021

Please note: Incomplete applications, submitted with insufficient information and materials, will not be transmitted to the evaluation committee.